

## What you should include with your resume if you match one of these categories.

<b>IF YOU ARE A:</b>	<b>and the AREA OF CONSIDERATION on the VACANCY is:</b>	<b>YOU MUST SUBMIT (in addition to updated resume):*</b>
U.S. Citizen	U.S. Citizens <i>or</i> All Sources	Cover letter only
Current Federal Employee (Transfer)	Status only <i>or</i> All Sources	SF-50 (block 24 reflecting 1 or 2; block 34 reflecting 1)
Former Federal Employee (Reinstatement)	Status only <i>or</i> All Sources	SF-50 (block 24 reflecting 1 or 2; block 34 reflecting 1)
Displaced Federal Employee (CTAP/ICTAP)	Agency Only <i>or</i> CTAP only (also, you may apply to Status only <i>or</i> All Sources)	SF-50 (block 24 reflecting 1 or 2; block 34 reflecting 1) and Certificate of Expected Separation or Reduction in Force notice
Veteran (preference eligible)	All Sources	DD-214 identifying type of discharge from service (those who retired at the rank of O-4 or above, are not eligible for preference unless they are disabled veterans)
Veteran Employee Opportunities Act (VEOA) (veterans with preference and those veterans without preference with 3 or more years of service)	<b>Any</b> area of consideration including ICTAP only; except when the agency is targeting directly to their employees.	DD-214 identifying type of discharge from service
Disabled Veteran (30% or more disabled)	<b>Any</b> area of consideration	DD-214 identifying type of discharge from service, Department of Veterans Affairs rating, & SF-15

Interchange agreement employee (FAA, TSA, DHS, TVA, NAF, NRC, Veterans Health Administration)	<b>Any</b> area of consideration	SF-50
Person with disability (physical, psychological, or intellectual) seeking appointment under 5 CFR Sec. 213.3102(u)	<b>Any</b> area of consideration	Documentation from a licensed medical professional, a Vocational Rehab specialist, or any Federal/State agency
Peace Corps/VISTA	<b>Any</b> area of consideration	Description of Service (DOS)
Pathways	Targeted to Students and recent graduates	Transcripts from an accredited educational institution
U.S. Postal Service	<b>Any</b> area of consideration	PS form 50 (appointed under 39 U.S.C. 1006)

You will lose consideration if these documents are not included with your application.

**If you still have questions, please call 202-314-6230.**

*\*If you are applying to a professional or scientific position, you must include a copy of your transcript(s) from an accredited educational institution in order for us to verify that you meet the educational requirements.*

July 3, 2013